



VICTORIA HIGHLAND GAMES

VENDOR INFO, RULES & REGULATIONS

LOCATION:

- The **69th Victoria Highland Games** takes place May 21, 2006 at **Bullen Park** in Esquimalt. (Behind Archie Browning Arena)

DEADLINE:

- Vendor applications **must be** submitted by **May 5, 2006**.

REQUIREMENTS:

- Vendors **will preferably be** licensed businesses selling or promoting items related to **Scottish or Celtic culture**. We encourage all interested vendors to apply.

The Victoria Highland Games Association [VHGA] reserves the right to limit the number of vendors attending the Games and the types of items sold.

VENDOR FEES:

- The vendor attendance fees are as follows:

\$50.00 for a 10"x10" space

\$100.00 for 20"x20" space or larger

- This fee includes the site space and **two admission passes**. Tables may be ordered for a rental fee of **\$10.00** each and chairs will be provided free of charge (the number of chairs required must be indicated on application form).
- Additional admission passes may be ordered with application at a cost of \$6.00 each.
- A cheque for all fees and table rentals must accompany the application form. A fee of \$20.00 will be charged on all N.S.F. cheques.
- There will be a clean-up fee of \$25.00 if area is not cleaned at the end of the day.
- Upon receipt of application form and fees, a map of the site and parking area as well as admission passes will be forwarded on to you. Vendors' names will also be included in the program.

*** All fees are non-refundable ***

Please contact Randy Stewart at (250) 383-8289 or appin@shaw.ca if you have any questions.

VENDORS RESPONSIBILITIES DURING THE EVENT

- ❑ Vendors must be prepared to **attend** their space for the **full duration** of the Games.
- ❑ **Set-up time** on May 21, 2006 is from 6:30 am to 8:30 am.
- ❑ **Vehicles are not permitted on the field and must be unloaded and parked in the lot by 8:00 am.** Vendors may park in the lot nearest the vendor site; however, these spaces are provided on a **first come first serve** basis. Vendors may set up on May 20, 2006 in designated area from 2pm-6pm only.
- ❑ **Cash flow** is the responsibility of the vendor.
- ❑ Vendors must provide their own table coverings and **sun/rain protection**.
- ❑ Vendors are responsible for **removing their garbage**.
- ❑ **No parking** in loading area, vehicle must be moved once unloaded/loaded.
- ❑ **No dangerous, hazardous or illegal items** are allowed at the Games.



VICTORIA HIGHLAND GAMES VENDOR APPLICATION FORM

Please return this page with your payment to:

The Treasurer, VHGA
2952 Henderson Road
Victoria, BC V8R 5M3

Please make cheque payable to: **Victoria Highland Games Association.**

REMEMBER: DEADLINE FOR APPLICATION IS MAY 5, 2006.

Business Name: _____

Contact Name: _____

Address: _____ **Postal Code:** _____

Phone #: (____) ____ - _____ **Email:** _____ @ _____

Please provide a brief description of your product(s) or services:

Size of required site:

- 10ftx10ft \$50.00 \$_____
- 20ftx20ft \$100.00 \$_____

Number of tables: _____ x \$10.00 = \$_____

Number of chairs required: _____ **N/C**

Extra passes: _____ x \$6.00 = \$_____

TOTAL ENCLOSED: \$_____

WAIVER:

I have read and understand the rules and regulations and wish to be a vendor at the Victoria Highland Games. I hereby for myself, my heirs, executors, and assigns waive and release any and all rights and claims I may have for damages against the Victoria Highland Games Association, its agents or representatives for any injuries which may be suffered by me during the Highland Gathering sponsored by said Association and/or any function related to the Gathering.

Signature: _____
2006

Dated: ____/____/____